



30th August 2024

Dear Parents and Caregivers,



Re: STUDENT CENTRED CONFERENCES - 9th to 13th SEPTEMBER 2024

Student Centred Conferences will be held during **Week 8** this term. They are an integral part of our reporting and communication process. They differ from the teacher-directed parent teacher interviews, as the student is actively involved in sharing their learning achievements and goals. Student Centred Conferences take the form of a focussed conversation between the student, their parents and their teacher, allowing students to demonstrate their individual growth and successes.

We have implemented an online booking system which will make it easier for families as they can see the availability of teachers and book a time that is convenient. Meetings are 15 minutes in duration. If you require more time with your child's teacher, please arrange a separate meeting via email.

HOW TO BOOK STUDENT CENTRED CONFERENCES

To make a booking click on the link below:

<https://www.schoolinterviews.com.au/code/qe79q>

1. Enter your details
2. Select the teacher you wish to see
3. Select the appointment times that suit your family best

When you FINISH, your selected bookings will be emailed to you immediately. If you do not receive your email, please check your junk mail, or click on the link again and check your email and spelling. Update your details if email address is incorrect.

DO NOT DELETE the email you receive. Keep it somewhere safe. You may need to refer to it at a later date.

REMEMBER TO ADD YOUR APPOINTMENT TO YOUR CALENDAR – reminders **WILL NOT** be sent home.

BOOKINGS MUST BE FINALISED BY 5.00PM FRIDAY 6th SEPTEMBER 2024.

If you need to view, cancel, change or print your bookings:

- Click on the link in the confirmation email you received after you made the bookings
- OR return to <https://www.schoolinterviews.com.au/code/qe79q> and enter the email address you used when making your booking.

Yours sincerely,

Julie Hancock
PRINCIPAL

